CENTRE FOR RESEARCH ON **HEALTH EQUITY** AND **SOCIAL INCLUSION** | Western HealthSciences

**Levels of CRHESI Involvement in Projects 2022**

This document will assist CHRESI members, leads and the Executive Committee in deciding how involved CRHESI is in specific projects, including gaining and providing specific resources (funds, staff and member time, networking, knowledge mobilization platforms, etc.).

A fundamental assumption is that the topic of the project is aligned in terms of CRHESI content areas and principles.

| | **LEVEL 1**<br>**CRHESI Led Research** | **LEVEL 2**<br>**CRHESI Involved Research**<br>**(Partner/Collaborator)** | **LEVEL 3**<br>**CRHESI Supported Research**<br>**(Contributor)** |
|---|---|---|---|
| **CRHESI Role** | ✓ CRHESI member is a primary or co-primary applicant / investigator and **identifies CRHESI as a lead organization in the project**.<br>✓ CRHESI, via the member lead, will ensure capacity development (e.g., involving trainees and cross-learning to-from community/academia) and is responsible for progress, reporting, KMb, etc. | ✓ CRHESI, as an organization and/or via a member lead, **is a collaborator providing resources but does not bear responsibility for the project**.<br>✓ Collaboration may be as a researcher, with a specific required skill set (e.g., methods, access to students) or as a community leader, with involvement with an affected community, and who can facilitate involvement of the community.<br>✓ CRHESI works to facilitate inclusion of trainees and KMb activities. | ✓ CRHESI, as an organization and/or via a member lead, is a contributor to the project, supporting specific needs that benefit the community and/or Western's academic mission, including capacity development.<br>✓ CRHESI's involvement must be authentic and supportive of community needs, not tokenistic or facilitating simple data collection that does not lead to community benefit. |
| **Funding & Resources** | ✓ Funding can be through academic research grants, and/or community grants, depending on the lead(s) and type of project.<br><br>✓ Contributions are substantive and CRHESI receives direct funding for staff time and other activities with a direct cost (web development, events, etc.). | ✓ No direct funding received but in-kind contributions are significantly less than Level 1 but more than Level 3 (e.g., networking support, staff or other member time, etc.) and are calculated as a specific contribution to the project. | ✓ No funding received by CRHESI.<br>✓ Supports from CRHESI are in-kind and focused on the activities outlined in the letter of support or other agreement They are generally minor in scope/cost (e.g., advertising events, posting materials to our Radar, website, etc.). |
| **EC role** | ✓ Member lead presents project to CRHESI EC, which decides on collaborator versus | ✓ Member lead presents project to CRHESI EC, which decides on collaborator versus lead status (or | ✓ Opportunities for knowledge exchange as updates provided to EC at key points in project phases. |

|  | LEVEL 1<br>CRHESI Led Research | LEVEL 2<br>CRHESI Involved Research<br>(Partner/Collaborator) | LEVEL 3<br>CRHESI Supported Research<br>(Contributor) |
|---|---|---|---|
|  | lead status (or no involvement) according to above criteria.<br>✓ Approves project and Letter of Support or other material as requested.<br>✓ EC member(s) may participate in project Advisory Committee.<br>✓ EC is kept updated on project activities, including budget, and approves major changes.<br>✓ EC participates in meaningful knowledge exchange at key project phases. | no involvement) according to above criteria.<br>✓ Approves project and Letter of Support or other material as requested.<br>✓ EC member(s) may participate in project Advisory Committee.<br>✓ Updates provided to EC at key points. | ✓ Letters of Support decided on and prepared by staff/co-Directors. |
| **Staff role** | ✓ Significant support to lead member in grant application, research coordination and knowledge mobilization as indicated and approved by EC and co-Directors. | ✓ Some grant application support, research coordination and knowledge mobilization as indicated and approved by EC and co-Directors. | ✓ Support to prepare the Letter of Support.<br>✓ Knowledge mobilization or other minor activities as indicated and approved by EC and co-Directors. |
| **Research Outputs/Outcomes** | ✓ CHRESI acknowledged as partnering organization/co-author on academic and/or community-based outputs (e.g., publication, practice guidelines, policy recommendations). | ✓ CRHESI listed as collaborator in any academic and/or community-based outputs (e.g., publication, practice guidelines, policy recommendations). | ✓ CRHESI listed as contributor in academic and/or community-based outputs as determined by PI (e.g., publication, practice guidelines, policy recommendations). |
| **Knowledge Mobilization** | ✓ Develop / co-develop tailored KMb strategies throughout all project phases to emphasize CRHESI goals and objectives.<br>✓ **Knowledge products are branded with CRHESI logos/affiliation.** | ✓ Partners on KMb strategies throughout all project phases to emphasize project goals and objectives, including CRHESI contributions.<br>✓ **Knowledge products are branded with CRHESI logos/affiliation.** | ✓ Supports project KMb strategies as needed. |