



**Job Title:** CRHESI Program Evaluator / Research Coordinator

**Reference:** #24463

**Faculty/Unit:** Faculty of Health Sciences

**Department:** Arthur Labatt Family School of Nursing

**Employee Group:** Non-Union

**Appointment Type:** Contract

**Appointment Status:** Temporary Part-Time

**Start Date:** 2021/12/01

**End Date:** 2023/11/30

**Hours per Week:** 24 hours

**Hourly Rate:** \$29.00 to \$35.00

### About Western

With an international reputation for success, Western ranks as one of Canada's top research-intensive universities. Our research excellence expands knowledge and drives discovery with real-world application. Western also provides an exceptional employment experience, offering competitive salaries, a wide range of employment opportunities and one of Canada's most beautiful campuses.

### About Us

The Faculty of Health Sciences (FHS) is a large, diverse, and comprehensive unit, comprised of six Schools (Nursing, Kinesiology, Health Studies, Physical Therapy, Occupational Therapy and Communication Sciences and Disorders), a large Interdisciplinary Graduate Program in Health and Rehabilitation Sciences, a Joint Graduate Program in Health Information Science and four Research Centres. The Faculty has more than 3,200 undergraduate students and more than 800 graduate students (200 PhD students). From fundamental to applied discovery, FHS researchers advance knowledge that provides tangible benefits for the economic, social, health and cultural development of citizens in London, in Canada and around the world.

The Centre for Research on Health Equity and Social Inclusion (CRHESI, <http://crhesi.uwo.ca>) brings Western University and the London Community together to collaboratively identify, research, understand, and address 'wicked problems' that prevent access to justice, health, and belonging for all people.

CRHESI's objectives are to:

- Provide support for individual and organizational community partners and Western University professors and students to conduct innovative research and evaluation related to health equity and social inclusion that optimizes participation of, and outcomes for, people who experience vulnerability or marginalization.
- Facilitate a research context that optimizes engagement with community organizations and individuals with lived and living experience who both participate in and utilize data and knowledge related to health equity and social inclusion.
- Enhance the mobilization and utilization of knowledge related to health equity and social inclusion for evidence-informed decision making in health and public policy, as well as service delivery.
- Create relationships of trust between and among funders, policy makers, service providers, service users, individuals with lived/living experience and researchers to address emergent needs in our

community related to health equity and social inclusion, creating pathways for effecting positive, evidence-informed change in our communities.

- Enhance the profile of Western University faculty and students, and community partners, as leaders in research related to health equity and social inclusion in Ontario and beyond, which will not only contribute to the university's social responsibility mandate, but will also optimize outcomes on obtaining research funding.

## **Responsibilities**

The Program Evaluator / Research Coordinator supports CRHESI's involvement on multiple research projects while developing new research opportunities, and supporting research and evaluation activities among community partner organizations. Given the number of projects within the CRHESI eco-system, the Evaluator / Coordinator ensures that project agreements are developed congruent with CRHESI's desired role on the project, that CRHESI is appropriately engaged in projects that include full partnership, and that CRHESI facilitates initiation of, and is involved with, newly developing projects. The overall role of the Evaluator / Coordinator is to develop relationships/create linkages between, and support partners in, their research and evaluation efforts, and coordinate CRHESI's role, and that of its members, in achieving key outcomes including both community-relevant and academic outputs.

The Evaluator/Coordinator works closely with the Knowledge Exchange Coordinator. Together, the individuals in both of these roles will support the administrative functions of CRHESI. The Evaluator / Coordinator reports mutually to the Academic Director and the Community Director. The CRHESI Executive Committee provides guidance related to CRHESI activities that are supported by the Evaluator / Coordinator.

**Note: The incumbent will have working space primarily at the CRHESI workspace at Innovation Works, downtown London but may also be required to work on campus in designated space.**

## **Qualifications**

### **Education:**

- Masters degree in an equity-related field of study, such as health equity, social determinants of health, and/or marginalized populations
- PhD degree preferred

### **Experience:**

- Experience with program evaluation, including process and outcome evaluation using qualitative, quantitative and mixed-method research designs
- A record of successful research grant or scholarship applications
- A record of successful scholarly publication
- Experience in preparing ethics submissions
- Experience in project administration is preferred
- Experience in initiating and sustaining relationships with community-based non-profit organizations, persons with lived/living experience, and/or government

### **Skills, Abilities & Expertise:**

- Knowledge of regulations and guidelines governing research ethics in academic and community environments
- Familiarity with techniques for planning, managing and coordinating research projects and with techniques for updating, managing and extracting data from a research database

- Project management skills to manage multiple projects simultaneously from conception to completion within tightly prescribed timelines and in collaboration with academic and community stakeholders
- Well-developed critical thinking skills
- Demonstrated ability to initiate, sustain, and maximize stakeholder relationships
- Ability to ensure expenditures and resources are within allotments, and to make appropriate modifications when required
- Ability to effectively engage in internal and external collaboration to identify common objectives, and implement an action plan to improve outcomes, and support collective work
- Proven ability to develop relationships by interacting with people in a professional, respectful and diplomatic manner
- Ability to plan and convenes events on and off campus
- Ability to ensure confidentiality and privacy is maintained through the appropriate retention and destruction of information
- Ability to apply effective active listening skills, gather additional information as needed, constructively contribute, clearly express ideas in an objective manner, adapt communication style to suit the situation and audience, and facilitate discussion
- Attention to detail and proofreading abilities with an excellent command of the English language; additional skills in other local languages would be an asset
- Commitment to ongoing professional development with a desire to take on new challenges
- Ability to multi-task and maintain an organized and effective personal work environment
- Ability to work within a flexible schedule to accommodate the University's and the community's relevant events and activities
- Intermediate computer skills in Microsoft Office Suite and relevant qualitative and quantitative data management/analysis tools (e.g., SPSS, NVivo)
- Demonstrated resourcefulness with a strong sense of accountability and initiative
- Ability to work independently and effectively as a member of the team to achieve goals

### **Applying at Western**

To ensure that your application is given full consideration, please complete all relevant sections of the application. Please supplement your application with a cover letter and current resume. Consideration of applicants will include an assessment of previous performance, experience, and qualifications. Applicants should have oral communication skills in English.

### **Western Values Diversity**

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Black and Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.

Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact Human Resources at [hrhelp@uwo.ca](mailto:hrhelp@uwo.ca) or phone 519-661-2194.

If you are interested in applying to this position, apply directly through [Working at Western](#) to Job Reference #24463 on or before **Saturday, November 27, 2021**.

### **Please note:**

We thank all applicants for their interest; however, only those chosen for an interview will be acknowledged.